



## **GOLD LEVEL ORDER FORM**

**Mail is forwarded "On Demand"**, as often as every day, once a week, BI-weekly or monthly. We will hold your mail until you want it. Mail will be shipped the same day if notice is given before 3:00 p.m. CST. Prices include sorting, packaging, and forwarding per your requested schedule. There are NO additional charges for special sorting or mailing supplies, such as envelopes, labels, etc. The actual shipping costs are deducted from your prepaid postage account. Special free personal services include 20 custom printed address cards and 20 return address labels, both showing your new South Dakota address. MyDakotaAddress.com provides free WIFI & local Internet access at our facility.

Service Contract - \$14.95/month (3-month minimum contract)

12 month (Annual Contract) – Receive 13 months of service. **(That's one month free!)**

Retired or Active Military Duty – 10% discount

One-time Account Activation Fee - Waived

Minimum Postage Deposit - \$50.00

On Demand Mail Forwarding - Included

NO Mail Received Notification - Included

SD Vehicle Registration Assistance - \$15.00 per vehicle (billable)

SD Vehicle Registration Renewal Assistance - \$7.00 per vehicle (billable)

**Please select any or all of the following type(s) of mail to be included in your mail forwarding:**

- First-Class only       Advertisements       Newspapers       Newsletters
- Magazine/books subscriptions       Catalogs       Forward all mail
- Discard 3<sup>rd</sup> class mail
- Other Instructions: \_\_\_\_\_

Please note: MyDakotaAddress.com will forward third-class mail that appears to be important, such as printed checks or refunds, etc.

**Please select shipping method of forwarded mail, (one only please):**

- United States Postal Service
  - First Class Mail (1-5 business days)
  - Priority Mail (2 business days)
  - Express Mail (next day delivery)
- Will Advise
- Federal Express       UPS
  - Ground Service (1-5 business days)
  - Express Saver (3 business days)
  - 2Day (2-business days)
  - Standard Overnight (by 3:00 p.m.)

Special Mailing Instructions:

---

---

---

---

---

---

---

MyDakotaAddress.com will hold your mail until you want it. Mail will be shipped the same day if notice is given before 3:00 p.m. CST. Please contact us anytime at 1-866-202-2163 or [info@mydakotaaddress.com](mailto:info@mydakotaaddress.com) with your instructions.

**Please select method of payment (one only please):**

Credit Card



Check enclosed

Please remit to:  
MyDakotaAddress.com  
PO Box 137  
Madison, SD 57042

Card # \_\_\_\_\_ Effective Date \_\_/\_\_/\_\_ Exp. Date \_\_/\_\_/\_\_

Security Code \_\_\_ (located on the reverse side of card, near signature).

Name on the card (please print) \_\_\_\_\_  
(first name) (last name)

Billing Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(a.) Mail Forwarding Service Package = \$ \_\_\_\_\_

(b.) 10% Retired or active military duty discount (if applicable) (\$ \_\_\_\_\_)

(c.) 6% sales tax = \$ \_\_\_\_\_

(d.) Postage Deposit = \$ \_\_\_\_\_ (\$50 minimum) (sales tax is NOT applicable)

(e.) Total Amount Paid: \$ \_\_\_\_\_ (a. - b. + c. +d. = e.)