



## BI-WEEKLY MAIL FORWARDED ORDER FORM

**Mail is forwarded twice a month.** Prices include sorting, packaging, and forwarding per your requested schedule. There are NO additional charges for special sorting or mailing supplies, such as envelopes, labels, etc. The actual shipping costs are deducted from your prepaid postage account. Special free personal services include 10 custom printed address cards and 20 return address labels, both showing your new South Dakota address. MyDakotaAddress.com provides free WIFI & local Internet access at our facility. Features such as "On Demand Mail Forwarding" and "NO Mail Received Notification" are optional.

Service Contract - \$7.95/month (3-month minimum contract)

12 month (Annual Contract) – Receive 13 months Service **(That's one month free!)**

One-Time Account Activation Fee - \$10.00

Retired or Active Military Duty – 10% discount

Minimum Postage Deposit - \$50.00

SD Vehicle Registration Assistance - \$20.00 per vehicle (billable)

SD Vehicle Registration Renewal Assistance - \$12.00 per vehicle (billable)

**Please select any or all of the following type(s) of mail to be included in your mail forwarding:**

- |                                                             |                                         |                                           |                                      |
|-------------------------------------------------------------|-----------------------------------------|-------------------------------------------|--------------------------------------|
| <input type="checkbox"/> First-Class only                   | <input type="checkbox"/> Advertisements | <input type="checkbox"/> Newspapers       | <input type="checkbox"/> Newsletters |
| <input type="checkbox"/> Magazine/books subscriptions       | <input type="checkbox"/> Catalogs       | <input type="checkbox"/> Forward all mail |                                      |
| <input type="checkbox"/> Discard 3 <sup>rd</sup> class mail |                                         |                                           |                                      |
| <input type="checkbox"/> Other Instructions _____           |                                         |                                           |                                      |

Please note: MyDakotaAddress.com will forward third-class mail that appears to be important, such as printed checks or refunds, etc.

**Please select how you would like your mail sent to you:**

- |                                                               |                                                             |                              |
|---------------------------------------------------------------|-------------------------------------------------------------|------------------------------|
| <input type="checkbox"/> United States Postal Service         | <input type="checkbox"/> Federal Express                    | <input type="checkbox"/> UPS |
| <input type="checkbox"/> First Class Mail (1-5 business days) | <input type="checkbox"/> Ground Service (1-5 business days) |                              |
| <input type="checkbox"/> Priority Mail (2 business days)      | <input type="checkbox"/> Express Saver (3 business days)    |                              |
| <input type="checkbox"/> Express Mail (next day delivery)     | <input type="checkbox"/> 2Day (2-business days)             |                              |
|                                                               | <input type="checkbox"/> Standard Overnight (by 3:00 p.m.)  |                              |

Continued on the reverse side.

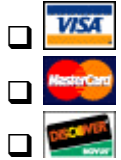
Please select the day of the month you want your mail forwarded: \_\_\_\_\_

**Retired or Active Military Duty? (if yes, a 10% discount is applicable to the Mail Forwarding Service Package and Account Activation Fee).**

Yes       No

**Please select method of payment (one only please):**

Credit Card



Check enclosed

Please remit to:

Dakota International Services, LLC

PO Box 137

Madison, SD 57042

Card # \_\_\_\_\_ Exp. Date \_\_ / \_\_

Security Code \_\_\_ (located on the reverse side of card, near signature).

Name on the card (please print) \_\_\_\_\_

Billing Address: \_\_\_\_\_  
(street) (city) (state) (zip)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(a.) Mail Forwarding Service Package = \$ \_\_\_\_\_

(b.) Account Activation Fee = **\$10.00**

(c.) 10% Retired or active military duty discount (if applicable) \$ \_\_\_\_\_

(d.) 6% sales tax = \$ \_\_\_\_\_

(e.) Postage Deposit = \$ \_\_\_\_\_ (\$50 minimum) (sales tax is NOT applicable)

(f.) Total Amount Paid: \$ \_\_\_\_\_ (a. + b. - c. + d. + e. = f.)